INCOMING TRANSCRIPT REQUEST FORM

College, Vocational School, or University Transcripts
High School, GED, or Home school Affidavit & Compliance Letter

****Transcripts that are emailed or issued to student will not be accepted****

I am applying for admissions to **Gulf Coast State College.** In order to complete my admission process, I need an **official transcript** for which I agree to pay, if there is any charge. Please send via either option listed below.

Last Name:_____ First:_____ Middle:_____

Name attended under if different than above:_____ Date of Birth:_____

I attended from_____ to _____

How to Send Your Transcript to GCSC

- Preferred Method: Your school sends it via a secure 3rd party encryption service. **No directly emailed transcripts accepted!**
- Your school can mail it to the GCSC address below.

Student Signature _____

Phone Number: ( ) _____

Mailing Address:
GULF COAST STATE COLLEGE - Transcripts
5230 West Highway 98
Panama City, Florida 32401

Address: _____ Apt.#_____

City: _____ State: _____ Zip Code: _____ - _____

GED Transcript Request

To request your GED **transcript**, go to www.GED.com. **GED Diplomas are not the required document. When asked to enter the recipient use Gulf Coast State College.

Home School Affidavit & Compliance Letter

Please use the GCSC Homeschool Affidavit at **https://www.gulfcoast.edu/admissions/forms.html** and request the **Compliance letter** from your School District. Documents **must** be submitted together.

Out of Country Transcripts

GCSC requires **both** high school and **all** college/university out of country transcripts evaluated by a service who is a current member of the National Association of Credential Evaluation Services (NACES). Please visit www.naces.org for a list of service providers.

SPANTRAN (TEC) Custom GCSC Foreign Transcript Application
https://app.evalcompany.com/c605e3d2-ef46-4808-b9f9-fec4b2041e99

Rev: 06-29-2026