



Student Accessibility Resources Guidelines for Documentation of Traumatic Brain Injury (TBI)

Dear Sir or Madam,

The purpose of this letter is to identify specific documentation needed in order to provide services from the Student Accessibility Resources office under the Americans with Disabilities Act as amended (ADAAA) and Section 504 of the Rehabilitation Act of 1973. The diagnosis of a disability alone does not automatically qualify a student for accommodations under these laws. To establish a need for a reasonable accommodation, documentation must indicate that the disability substantially limits one or more major life activities and support requests for services, accommodations, academic adjustments, and/or auxiliary aids.

Please provide the following information to our office **on letterhead**:

Students requesting accommodations on the basis of a traumatic brain injury (TBI) must provide documentation by a neurophysiologist/neurologist and should include the following:

- A thorough neuropsychological evaluation which includes assessment of the areas of attention, visual perception/visual reasoning, language, academic skills, memory/learning, executive functioning, sensory, motor, and emotional status.
- Evidence of current impairment. A history of individual's presenting symptoms and evidence of behaviors that significantly impairs functioning.
- A clinical summary which: (a) indicates the substantial limitations to major life activities posed by the disability, (b) describes the extent to which these limitations would impact the academic context for which accommodations are being requested.
- All evaluations were preformed within the last three years.

Please contact our office with any questions or concerns regarding this request.

Sincerely,

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