

**FINAL
MINUTES**

**SPECIAL MEETING
DISTRICT BOARD OF TRUSTEES
GULF COAST STATE COLLEGE
February 10, 2023**

10 a.m.

William C. Cramer, Jr. Seminar Room

Members Present Tricia Berry (Phone), Boyd K. Bulger, Bill Cramer, Jr., Dr. Abel De La Rosa, Frank A. Hall, C. David Powell, Floyd D. Skinner, Caroline Windham, Dr. Cheryl Flax-Hyman, and Derrick Bennett.

Absent Joe K. Tannehill, Jr.

1. Call to Order 1.1 Mr. Cramer called the meeting to order at 10:00 a.m.

Invocation Mr. Bennett gave the invocation.

Pledge of Allegiance Dr. De La Rosa led the pledge of allegiance to the American flag.

2. Welcome to Guests 2.1 Chair Cramer welcomed guests: Ms. Caroline Windham, president, Gulf Coast State College Foundation, Inc. and GCSC Trustee; Dr. Jessica Edwards, chair, Faculty Senate; Ms. Danyelle Alexander, chair, Professional Employee Council; Dr. Holly Kuehner, vice president, Academic Affairs; Mr. John Mercer, vice president, Administration & Finance; and Mr. Glen McDonald, vice president, Economic Development & Strategic Initiatives.

3. Discussion of Presidential Profile and Search Committee Composition 3.1 Mr. Cramer called on Dr. Flax-Hyman to discuss the presidential profile. Dr. Flax-Hyman provided a brief overview of the timeline and explained the search process.

Mr. Cramer called on Dr. Jessica Edwards, chair, Faculty Senate, and Ms. Danyelle Alexander, chair, Professional Employee Council, to present to the board. Dr. Edwards and Ms. Alexander reviewed feedback gathered from GCSC faculty on desired qualifications to be considered for the presidential profile, including a required terminal degree and extensive classroom experience.

Mr. Cramer and Dr. Flax-Hyman assured that feedback was considered from all Town Hall Forums when designing the profile, including qualifications from examples of similar colleges provided by Myers McRae Executive Search and Consulting firm. Dr. Edwards and Ms. Alexander thanked trustees for the opportunity to speak.

Trustees reviewed the Manual of Policy 6.001 – *Employment and Dismissal of the College President*, which states the minimum basic qualification is a master’s degree from a regionally accredited institution, with an earned doctorate from a regionally accredited institution preferred. After further discussion, the trustees noted that there should be a weighted point system and criteria to guide the process and recognize the merit of a terminal degree. Mr. Hall motioned to not make any changes to Manual of Policy 6.001 – *Employment and Dismissal of the College President*. Mr. Bulger seconded, and the vote was recorded as follows: Berry, aye, Bulger, aye; De La Rosa, aye; Hall, aye; Powell, aye; Skinner, aye; Windham, aye; and Cramer, aye.

Mr. Cramer called on Dr. Flax-Hyman to provide the composition of the Presidential Search Committee. Dr. Flax-Hyman presented as follows:

Presidential Search Committee

- 4 Trustees (one from Gulf County)
- 4 Faculty members
- 1 student (SGA president)
- 1 Foundation Representative
- 1 Past Chair, DBOT (served as chair of the search committee during the last presidential search)
- 2 staff employees
- 1 FSU-PC rep (Dean, FSU-PC)

14 Total

Trustees agreed that the composition was well-represented. Mr. Skinner motioned to approve the Presidential Search Committee as presented. Dr. De La Rosa seconded, and the vote was recorded as follows: Berry, aye, Bulger, aye; De La Rosa, aye; Hall, aye; Powell, aye; Skinner, aye; Windham, aye; and Cramer, aye.

- 4. **Adjournment**
 - 4.1 The special meeting was adjourned at 10:20 a.m.

Secretary

Chair, District Board of Trustees