

**FINAL  
MINUTES**

**REGULAR MEETING  
DISTRICT BOARD OF TRUSTEES  
GULF COAST STATE COLLEGE  
April 15, 2021**

10 a.m.

William C. Cramer, Jr. Seminar Room

**Members Present** Tom L. Lewis (presiding), Boyd K. Bulger, Frank A. Hall, Steve D. Millaway, C. David Powell, Floyd D. Skinner, Joe K. Tannehill, Jr., David P. Warriner, Dr. John R. Holdnak, and Mr. Derrick Bennett

**Absent** Donald R. Crisp (via phone)

- 1. Call to Order** 1.1 Mr. Lewis called the meeting to order at 10:01 a.m.
- Invocation** 1.2 Mr. Bennett gave the invocation.
- Pledge of Allegiance** 1.3 Mr. Skinner led those present in the pledge of allegiance to the American flag.
- Welcome to Guests** 1.4 Mr. Lewis welcomed guests: Mr. Trey Hutt, president, Gulf Coast State College Foundation, Inc.; CDR Keith Foster, Naval Support Activity-Panama City; Lt Col Rigoberto Perez, Tyndall Air Force Base (via phone); Ms. Hadley Pridgen, Faculty Senate Representative; Ms. Melissa Bois, chair, Professional Employee Council (via phone); Ms. Samantha Lipsey, president, Student Government Association; Dr. Cheryl Flax-Hyman, vice president, Institutional Effectiveness & Student Affairs; and Mr. John Mercer, vice president, Administration & Finance.
- Hearing of Citizens** 1.5 No citizens answered the call to appear before the board.
- Special Presentation** 1.6.1 Mr. Lewis invited Mr. Ralph Roberson and Dr. Holdnak to the podium. Mr. Lewis thanked Mr. Roberson for his outstanding leadership and service to the College and the community. Dr. Holdnak presented Mr. Roberson with a plaque commemorating the years he served as trustee, stating he had been instrumental in many decisions made at the college within the past ten years.
- Mr. Roberson expressed appreciation and stated being a trustee has been a rewarding experience, beginning with an invite to a dinner in 1993 with Ms. Jeannette Chapman, Senator George Tapper, and Mr. Charles Whitehead. He stated at that time Chief Financial Officer Jimmy

Patronis was a student in the culinary program, thus proving you can “Start Here and Go Anywhere.” After additional comments, he concluded with stating he will continue to support the college and he will miss the Gulf Coast family.

- 1.6.2** Dr. Holdnak invited Coaches Roonie Scovel and Grover Hicks to the podium. He complimented them on their past accomplishments, on and off the court with their student athletes, and their success at being the only coaching team to win six national championships. Dr. Holdnak read a resolution recognizing them for their outstanding coaching record, their dedication and service to the college and to the students they mentored, and to being inducted into the 2021 class FCSAA Women’s Basketball Coaches’ Hall of Fame. He then presented Coach Scovel with a parting gift, stating the tandem of Coach Scovel and Coach Hicks was generally considered to be the greatest coaching combination in NJCAA history. Mr. Powell made a motion to approve the resolution as presented. Mr. Bulger seconded and the vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

Coach Hicks thanked the board of trustees, stating he wished all could feel the way he did at that moment. Coach Scovel agreed and stated they will always be supportive of Commodore Athletics but that they were headed to the farm for some rest and relaxation.

- 1.6.3** Dr. Holdnak invited Ms. Sophie Theiss, a student in the GCSC digital media program, to the podium. He congratulated Ms. Theiss on receiving a \$2,500 scholarship from the National Association of Broadcasters. Dr. Holdnak stated the award is presented to four college students – two undergraduate and two graduate – for pursuit of studies related to broadcast or media technology and innovation and Ms. Theiss was one of the two undergraduate students to receive the award.

**2. Trustee  
Comments**

- 2.1** Trustees collectively thanked Mr. Robeson for his service to the college, stating he was a mentor to many and an incredible colleague to all. Trustees also congratulated Coaches Scovel and Hicks on their award and thanked them for their service to the college. Mr. Bulger stated he had recently visited the North Bay and Panama City campuses and was pleased to see how focused and proud Gulf Coast employees were of their college and community. Mr. Tannehill commended the college on achieving yet another successful Fire and Safety Inspection and stated how proud he was of what the college does for the community. Mr. Skinner applauded the coaches for their accomplishments and thanked Mr. Cramer and family for their recent contribution to The Gulf Coast Guarantee campaign. Mr. Hall commented on his recent visit to the Gulf/Franklin Campus, stating he was impressed with Ms. Bruzska and Ms. Wallace and their program. Trustees Warriner and Millaway

echoed previous sentiments, Mr. Warriner went on to say there is a job crisis now, with employers in need of employees. He asked that this be kept in the forefront when making future decisions at the college.

**Attorney's Report**

2.2 Attorney Derrick Bennett had no report.

**GCSC Foundation, Inc. President's Update**

2.3 Mr. Trey Hutt, president, GCSC Foundation, Inc., reported the March 2021 net assets are approximately \$36 million and overall year-to-date investment activity ending March 2021 reported an increase of \$4.4 million. The total year-to-date scholarships awarded is \$953,000.

Mr. Hutt introduced Dr. Sean Preston, the new Executive Director of the Gulf Coast State College Foundation. Dr. Preston stated he is happy to be at the college and part of the Gulf Coast team.

Mr. Hutt reported that Mr. Bill Cramer, Jr. has been name a campaign chair for The Gulf Coast Guarantee campaign and that the first dollar initiative is unique to Gulf Coast.

Dr. Holdnak thanked Mr. Hutt for his service to the college and noted that is it a family tradition as Mr. John Hutt, Trey Hutt's father, also served as the Foundation President in past years. Dr. Holdnak asked Mr. Hutt to share with his father how the college appreciates the Hutt family.

**Honorary Trustee Updates**

2.4.1 Commander Keith Foster introduced himself as the new commanding officer of the Naval Activity Support-PC and thanked the college for its support of his sailors. He stated the base is still currently under COVID-19 restrictions, with their main role of keeping the country safe. He stated he was looking forward to when they could be fully involved in community activities again.

2.4.2 Lt Colonel Perez reported on the progress of the rebuild at Tyndall Air Force Base, including the Child Development Center due to be complete by Fall 2020, the demolition of houses near the bay, and the completion of the Education Center. He thanked college personnel for attending the outreach luncheon, Marko Phelps for his technical assistance, and for the college allowing the airmen access to test in Panama City rather than having to drive to Eglin Air Force Base.

**Approval of the 2021-22 DBOT Meeting Schedule**

2.5 Trustees reviewed the proposed 2021-22 schedule of regular meetings of the District Board of Trustees. The first meeting on July 22, will include election of board leadership as prescribed by Florida Statutes. Mr. Warriner stated the May 19, 2022, meeting was the Third Thursday of the month and that the time of the January 20, 2022, meeting needed to be corrected from EST to CST.

Mr. Warriner moved to approve the proposed 2021-21 District Board of Trustees meeting schedule, with corrections to the day and time as stated. Mr. Hall seconded the motion and the vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

**Next Meeting**            2.6    The next regular meeting of the District Board of Trustees is set for Thursday, May 20, 2021, in the William C. Cramer, Jr. Seminar Room at 10 a.m.

**3. SGA Report**            3.1    Ms. Samantha Lipsey, president, Student Government Association, began by giving the trustees an in-depth report regarding ongoing student government activities, including reports on internal affairs, on-campus events, community service, legislative activity, and Spirit Week.

She also reported the 2021-22 SGA executive board will consist of Sophie Theiss, president; Ashton Norton, vice president; Elly Williams, Secretary; and Millie Lamb, internal affairs liaison.

**Program/Student Focus**    3.2    Dr. Holdnak introduced Mr. Hamilton Beckett, political science major at Gulf Coast State College. Mr. Beckett was named to the 2021 All-Florida Academic Team, which recognizes outstanding students for their academic achievement, leadership and service to the community. Students are nominated by their respective colleges to the All-USA Academic Team completion sponsored by the Phi Theta Kappa International Honor Society. Dr. Holdnak stated Mr. Beckett was also featured in the “Faces of the Florida College System” where he talked about his successful college experience. Dr. Holdnak congratulated Mr. Beckett and presented him with the All-Florida Academic Team medallion.

Dr. Holdnak then introduced Ms. Tracy Sewell, professor of accounting and advisor to the colleges chapter of Phi Theta Kappa, to present this month’s Program Focus. Ms. Sewell gave a brief history of Phi Theta Kappa (PTK), along with the requirements to join and the benefits of being part of PTK. The Phi Theta Kappa offers scholarships to its members, one of those scholarships is the Coca-Cola Scholar. Ms. Powell stated over 2,000 students apply and only the top 50 students are chosen. She congratulated Mr. Hamilton Beckett as he was awarded the Gold Coca-Cola Scholar.

**4. Consent Agenda**            The items on the consent agenda are routine business, state directives, and/or compliance items. Mr. Lewis asked if there were any items trustees would like pulled from the Consent Agenda for further discussion. No requests were made; therefore, the following recommendations were presented for approval on the Consent Agenda.

**Minutes**            4.1    The minutes of the February 18, 2021, DBOT meeting as distributed.

**Personnel**        4.2    **Professional Services**

Renewal of Annual 9-Month Contracts beginning August 2021

Kim S. Awls	Rebecca A. Kelly
Matthew R. Brock	Denise Kenny
William M. Covington	Scot L. Kirkland
Denise A. Crider	Ada M. Kutina
Suzanne M. Deaton	David C. Lee
Dennis M. Dillenschneider	Megan B. Olsn
John W. Divine	Sarah C. Pilcher
Iman I. Elkomy	Fount H. Rion, IV
Alexander M. Haruk	Kimberly N. Snow
Ryan K. Hubbard	Pamela E. Wallace
Heather L. Hunter	

Employment

Linda U. Cohen, Career Manager II, CareerSource Gulf Coast, Strategic Initiatives & Workforce Development, effective February 26, 2021 – June 30, 2021, annualized salary of \$32,250. Ms. Cohen fills the position vacated by the resignation of Aline M. Trussell.

Adam M. Padgett, Assistant Instructional Coordinator, PTA, Health Sciences, Academic Affairs, effective April 9, 2021 – June 30, 2021, annualized salary of \$57,235. Mr. Padgett fills the position vacated by the reclassification of Kelli S. Walsingham.

Patricia N. Velez Matos, Financial Aid Advisor & Verification Specialist, Business Affairs, Administration & Finance, effective March 29, 2021 – June 30, 2021, annualized salary of \$31,671. Ms. Velez Matos fills the position vacated by the reclassification of Yvette J. Lareaux.

Reclassification

Jennifer G. Barber, From Temporary Instructional Coordinator, Health Sciences, Academic Affairs to Instructional Coordinator, Respiratory Care, Health Sciences, Academic Affairs, effective March 19, 2021 – June 30, 2021, annualized salary of \$76,023. Ms. Barber fills the position vacated by the passing of Julia A. Thomas.

James C. McDougall, Jr., From Director, Facilities Management to Director, Facilities Planning & Construction, Administration & Finance, effective March 16, 2021 – June 30, 2021, no change in salary. This is a departmental reorganization to align job title with current and future responsibilities.

Arnold C. Varner, From Assistant Director, Facilities Management to Director, Facilities Management, Administration & Finance, effective March 16, 2021 – June 30, 2021, no change in salary. Mr. Varner fills the position vacated by the reclassification of James C. McDougall, Jr.

#### Retirement

DeeAnn VanDerSchaaf, Instructional Coordinator, Radiograph, Health Sciences, Academic Affairs, effective May 7, 2021.

#### Resignation

Richard N. Hinton, Navigator, Student Engagement, Institutional Effectiveness & Student Affairs, effective April 9, 2021.

Suzanne E. Remedies, Acting Director, School and Community Relations, Student Engagement, Institutional Effectiveness & Student Affairs, effective April 30, 2021.

Rebecca A. Sofarelli, Academic Coach, Student Life, Institutional Effectiveness & Student Affairs, effective April 2, 2021.

Mellany S. Stone, Academic Program Specialist, Business & Technology, Academic Affairs, effective April 15, 2021.

#### **Career Services**

##### Employment

Kyle M. Bakanovic, IT Technician I, Technical Support (Grade S220), Information Technology Services, Administration & Finance, effective March 22, 2021, hourly rate of \$16.69. Mr. Bakanovic fills the position vacated by the reclassification of Michael Turnage.

David A. Wigley, TRiO Media Applications Specialist (Grade S190), Student Engagement, Institutional Effectiveness & Student Affairs, effective February 26, 2021, hourly rate of \$15.64. This is a newly created position.

##### Reclassification

Bryan E. Hibbard, From Maintenance Mechanic II to Maintenance Mechanic III (Grade S220), Facilities Management, Administration & Finance, effective February 15, 2021, hourly rate of \$16.24. Mr. Hibbard fills the position vacated by the resignation of John C. Gillespie.

Resignation

Kayla M. Allen, Custodian, Facilities Management, Administration & Finance, effective March 12, 2021.

Nancy V. Berdanier, Sr. Administrative Assistant, Business & Technology, Academic Affairs, effective February 19, 2021.

Whitney A. Dallas, Operations Associate, Facilities Management, Administration & Finance, effective April 2, 2021.

DROP Exit

Ernest R. Todd, Lead Groundskeeper (Grade S180), Facilities Management, Administration & Finance, effective March 31, 2021

**Contract Ratifications**

4.3 2021 February and March Contract Ratifications include 69 instructors of noncredit courses for a total of \$26,161.36 and 13 special contracts for a total of \$14,159.52.

**Overloads/ Adjunct Pay**

4.4 Spring 2021 Session "C" and February Monthly and Biweekly Overloads and Adjunct Pay includes 95 instructors of credit classes for a total of \$158,061.36.

**Purchase Order Activity**

4.5 The Expenditure Report for February 1 through March 31, 2021, was provided for review.

**2020-21 Restricted Current Fund (Fund 2) Budget**

4.6 The 2020-21 Restricted Current Fund (Fund 2) budget, noting the amendments would establish and/or amend the following budgets:

- #J2101118, Rapid Credentialing - CARES ACT

Mr. Skinner moved to accept the consent agenda items 4.1 through 4.6 as presented. Mr. Bulger seconded, and the vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

**5. Action Items  
Purchase Orders Greater than \$100,000**

5.1 Dr. Holdnak recommended one proposed purchase order exceeding \$100,000 for approval. The request is in the amount of \$167,311 to Kenny Strange Electric to provide materials and labor to replace stainless steel 500 KVA transformer; stainless steel four-way sectional cabinet; and a stainless steel 15KV switch, items damaged by Hurricane Michael.

Dr. Holdnak stated that Mr. Strange, Jim McDougall, GCSC Director of Facilities Planning and Construction, engineers, and adjusters representing insurance met and examined the damage last year and the college has now received payment to proceed with replacement.

Dr. Holdnak recommended approval of the purchase request. Trustees Lewis, Tannehill, and Warriner recused themselves from the discussion and vote due to a potential conflict of interest.

Mr. Hall moved to approve the purchase order in the amount of \$167,311 to Kenny Strange Electric as presented. Mr. Millaway seconded, and the vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; and Skinner, aye;

**Approval of the Tower Lease Agreement**

**5.2** Dr. Holdnak stated that Attorney Bennett has been working with college and Bay County staff members regarding leasing of space on the college's tower located at the North Bay Campus to support the county's public safety radio system. If approved, the lease would be a non-exclusive agreement allowing the county to utilize a portion of the tower to mount antennas and a portion of an associated support building to house necessary related equipment.

Dr. Holdnak specified a tower study has been completed to ensure the tower can accommodate the county's equipment without compromising the college's use requirements. The agreement spells out the areas on the tower and in the building to be occupied by the county, the equipment to be installed for both, and other items including, but not limited to, term, permitting, maintenance, ownership of the assets, and insurance. The lease also states the County shall be prohibited from adding additional equipment or any items or improvements to that which is authorized in Exhibits B and C, without prior written permission of Gulf Coast State College.

Dr. Holdnak recommended approval enabling the county to move forward on the Tower Lease Agreement dated January 1, 2021, between Gulf Coast State College and the Bay County Board of County Commissioners. A copy of the lease agreement that is under consideration by the Board is available in final form for inspection and review by the public pursuant to Section 1013.15.

Trustee Warriner moved to approve the recommendation to approve the Tower Lease Agreement dated January 1, 2021, between Gulf Coast State College and the Bay County Board of County Commissioners as presented. Trustee Tannehill seconded, and the vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

**Lodging and Acceptance of the 2021 Annual Fire and Safety Inspection**

**5.3** Dr. Holdnak stated the 2021 Annual Fire and Safety Inspection of the college, as required by State Requirements for Educational Facilities (SREF), was conducted at all college sites by an inspector licensed by the State Fire Marshall and coordinated through the Florida College Risk Management Consortium.



The inspection, performed by Mr. Walter Spann, yielded zero fire/safety or casualty/sanitation deficiencies for the six consecutive year. A copy of the inspection report was provided to trustees.

Mr. Bulger motioned and Mr. Tannehill seconded the motion to accept the 2021 Annual State Requirements for Educational Facilities Fire and Safety Inspection, as presented. The vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

**Lodging and Acceptance of the 2020-21 College Annual Equity Update**

5.4 Dr. Holdnak presented the 20-21 College Annual Equity Update and reviewed the goals and strategies of the Equity Report, highlighting the key accomplishments and continuing challenges. Mr. Hall moved and Mr. Skinner seconded the motion to accept the report as presented. The vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

**Lodging and Acceptance of the Financial Audit for FY 19-20**

5.5 Dr. Holdnak lodged the State of Florida Financial Audit for fiscal year ending June 30, 2020, with the board.

Mr. Tannehill moved and Mr. Bulger seconded the motion to accept the audit as presented. The vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

**Lodging and Acceptance of the Compliance and Internal Control Over Financial Reporting and Federal Awards for FY 19-20**

5.6 Dr. Holdnak lodged the State of Florida Report on Compliance and Internal Control Over Financial Reporting and Federal Awards for fiscal year ending June 30, 2020, with the board.

Mr. Warriner moved and Mr. Millaway seconded the motion to accept the audit as presented. The vote was recorded as follows: Bulger, aye; Hall, aye; Millaway, aye; Powell, aye; Skinner, aye; Tannehill, aye; Warriner, aye; and Lewis, aye.

**6. Informational Items**

**Actual Revenues and Expenses Compared to Budget for Most Recent Accounting Period and YTD**

6.1.1 Mr. Mercer, vice president, Administration & Finance, led a review of year-to-date actual revenues and expenses compared to budget for fiscal year 2020-21 as of February 28, 2021. Mr. Warriner inquired about Hurricane Michael and COVID-19 expenses. Mr. Crisp, via phone, commended the staff for working diligently with FEMA and other agencies.

**Actual YTD Revenues and Expenses Compared to Prior Year**

**6.1.2** Mr. Mercer, vice president, Administration & Finance, led a review of month and year-to-date revenues and expenses compared to two prior years for fiscal year 2020-21 as of February 28, 2021.

**President's Report**

**6.2** Dr. Holdnak reviewed activities that have occurred over the past months, including:

- A group of Health Science students had performed a variety of health screenings at Chautauqua Learning & Service Charter School,
- Dental Assisting students celebrated Dental Health Month by showcasing their student presentations at Parker Elementary School,
- CSC celebrated Career & Technical Education Month,
- GCSC has once again been named a “Military Friendly School,”
- The volleyball team is currently playing in the NJCAA National Tournament.
- Men’s basketball team advanced to the FCSAA State Tournament but unfortunately lost their first game to Chipola State College.
- Lady Commodores advanced to the FCSAA State Tournament, beating out their first two opponents but losing the state title to Chiploa State College. They have received an At-large bid to the NJCAA National Tournament and will be leaving next week.
- Baseball and Softball teams continue to play and are doing well.

Dr. Holdnak continued with updates on potential businesses interested in coming to Bay county, the CARES ACT Rapid Credentialing Grant, legislative issues, enrollment, and The Gulf Coast Guarantee. He thanked Mr. Roberson for leaving a parting gift, a bottle of Ed’s Hot Sauce, for each trustee.

**7. Good of the Order**

**7.1** Mr. Lewis stated the following represents only a few of the events on campus in the next month:

- Honors Convocation, April 30, 10 a.m.
- Graduation, May 7, 9 a.m.,
- End of Year Luncheon, May 7, 11:45 a.m.

**8. Adjournment**

**8.1** The regular meeting was adjourned at 11:50 a.m.

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Secretary

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Chair, District Board of Trustees

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Lewis Thomas L.	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Gulf Coast State College District Board of Trustees
MAILING ADDRESS P.O. Box 741	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Panama City Bay	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED April 15, 2021	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Thomas L. Lewis, hereby disclose that on April 15, 20 21 :

(a) A measure came or will come before my agency which (check one or more)

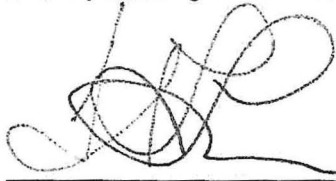
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The board will consider bids from Kenny Strange Electric at the board's regular meeting on April 15, 2021 (agenda item 5.1). Currently Kenny Strange Electric is doing work at my home and I feel this is a conflict of interest to take part in the vote.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

\_\_\_\_\_  
Date Filed

  
\_\_\_\_\_  
Signature

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Tannehill, Jr.                  Joe                  K.	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Gulf Coast State College District Board of Trustees
MAILING ADDRESS Ten Arthur Drive	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY    COUNTY Lynn Haven    Bay	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED April 15, 2021	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

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\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Joe K. Tannehill, Jr., hereby disclose that on April 15, 20 21 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The board will consider bids from Kenny Strange Electric at the board's regular meeting on April 15, 2021 (agenda item 5.1). I am the President and CEO of Merrick Industries, Inc. of Lynn Haven. Kenny Strange Electric regularly conducts work for Merrick Industries, Inc. Additionally, a unit of Merrick (dba Control Panels Inc. of Lynn Haven) is a supplier to Kenny Strange Electric.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

4/22/21

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Original

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Warriner David P		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Gulf Coast State College District Board of Trustees	
MAILING ADDRESS P.O. Box 280		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Port St Joe	COUNTY Gulf	<input type="checkbox"/> CITY	<input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED April 15, 2021		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

ORIGINAL

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, David P. Warriner, hereby disclose that on April 15, 2021 :

(a)  measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_;
- inured to the special gain or loss of my relative, \_\_\_\_\_;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.


(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The board will consider bids from Kenny Strange Electric at the board's regular meeting on April 15, 2021 (agenda item 5.1). I am the president of Tapper and Company Properties Management, Inc. who currently has a open RFP that Kenny Strange Electric is also bidding on.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

4/26/21

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.