

**FINAL
MINUTES
PRESIDENTIAL SEARCH COMMITTEE
December 12, 2013**

12:50 p.m.
SUW, Room 302

Attending: Jim Anderson, Samantha Arlt, Dr. Patrick Brennan, Lori Cannon, Karen Durden, Lloyd Harris, Scott Kirkman, Elizabeth Kirvin, Al McCambry, Katie Patronis, Ralph Roberson, Dr. Ken Shaw, David Warriner

Absent: Loretta Costin and Rita Miller

Consultants: Dr. Jay Hartford, Dr. Maureen Hartford, and Dr. Jeff Hockaday

Board Attorney: Derrick Bennett

Search Committee Liaison: Dr. Cheryl Flax-Hyman

1. Mr. Roberson welcomed the members of the Search Committee, thanked them for agreeing to serve, and stressed the importance of their input.
2. Committee members introduced themselves and Dr. Flax-Hyman introduced the consultant team.
3. Attorney Bennett referred members to the Florida Sunshine Law document in their packets. He provided an overview of the law's history, when a meeting becomes public, and the forms of communication covered. He noted that all meetings involving public funds must be noticed, minutes must be taken, and approval of minutes must be requested at the next meeting.
4. Dr. Jay Hartford talked about the responsibilities of the Search Committee and the screening process and Dr. Maureen Hartford discussed the timeline and the application process.
5. Ms. Patronis was appointed to review the applications eliminated during the initial screening.
6. The next meeting will occur on February 27, 2014, at noon in Student Union West, Room 302.
7. The meeting was adjourned at 2:12 p.m.