

**MINUTES**  
**REGULAR MEETING**  
**DISTRICT BOARD OF TRUSTEES**  
**GULF COAST COMMUNITY COLLEGE**

**July 13, 2006**

10 a.m.  
Student Union West 306

**Members Present** William C. Cramer, Jr. (presiding), Denise D. Butler, J. Allen Cox, Karen L. Durden, Dan A. Estes, Charles S. Isler, III, Dr. Stephen C. Myers, Dr. Robert L. McSpadden, and Derrick G. Bennett

- 1. Call to Order**
  - 1.1** Chair Cramer called the meeting to order at 10 a.m.
- Invocation**
  - 1.2** Dr. McSpadden gave the invocation.
- Pledge of Allegiance**
  - 1.3** Vice Chair Durden led those present in the pledge of allegiance to the American flag.
- Election of Board Officers**
  - 1.4.1** Trustee Cramer relinquished the chair to Vice Chair Durden, who called for nominations for board chair for 2006-07. Mr. Cox nominated Mr. Cramer, and Mr. Estes seconded. No other nominations were offered, and Mr. Cramer was reelected board chair on the vote recorded here: Butler, aye; Cox, aye; Cramer, aye; Estes, aye; Isler, aye; Myers, aye; Durden, aye. After resuming the chair, Chair Cramer expressed appreciation for the board's continued confidence and the opportunity to serve in a leadership capacity.
  - 1.4.2** Chair Cramer called for nominations for board vice chair for 2006-07. Dr. Myers nominated Ms. Durden, and Mr. Cox seconded. No other nominations were offered, and Ms. Durden was reelected board vice chair on the vote recorded here: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye. Vice Chair Durden expressed appreciation for the opportunity to continue serving.
- Welcome to Guests**
  - 1.5** Chair Cramer welcomed guests of the board, recognizing in particular Mr. Lloyd Harris, chair of the Faculty Council; Ms. Christina Kight, chair of the Career Council; Ms. Cindy Boshelle, chair of the Coordinating Council; and Mr. Umar Karaman, president of the Student Activities Board.
- Hearing of Citizens**
  - 1.6** No citizen answered the call to appear before the board.

**Approval  
of Minutes**

1.7 Mr. Estes moved and Dr. Myers seconded approval of the minutes of the board's regular meeting of June 8, 2006, as distributed. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**SAB  
Report**

1.8 Mr. Umar Karaman, SAB president, expressed appreciation for the board's support of the SAB during the past year. He also expressed gratitude for the GCCC Foundation scholarship he had been awarded, and he reported on a successful SAB orientation. He indicated that members of SAB would be participating in a leadership conference in New York, followed by an assembly in St. Petersburg, Florida. He noted that SAB was establishing a process whereby various college divisions could share information about their programs at SAB meetings.

**Special  
Recognition**

1.9 Dr. McSpadden announced that Mr. Gregg Wolfe, chair of the Wellness and Athletics Division and athletic director, had been selected by the National Association of Collegiate Directors of Athletics as the 2005-06 Junior/Community College Southeast Region GeneralSports TURF Systems Athletic Director of the Year. He noted that Mr. Wolfe would be invited to a future meeting of the board to be recognized for the honor.

**2. Attorney's  
Report**

2.1 Attorney Derrick Bennett provided an overview of the Florida Sunshine Law and the board's responsibilities related to it. He noted that the law focuses on access to public records and public meetings. He provided a handout that included a question and answer section, including information about how to obtain additional materials explaining the law. In response to a question from Vice Chair Durden, Attorney Bennett indicated that the Presidential Search Committee would be bound by the requirements of the Sunshine Law in that meetings must be open to the public, must be given public notice, and must be recorded in the form of minutes. In response to Chair Cramer's request, Attorney Bennett clarified the restrictions on using email as a means of exchanging information. Mr. Isler, president of the GCCC Foundation, asked Attorney Bennett to review the law with regard to the foundation. Chair Cramer thanked Attorney Bennett for the informative presentation.

**Next  
Meeting**

2.2 Chair Cramer indicated that the board did not have pressing matters that would require it to meet in August and recommended that the board hold its next regular meeting on September 14. He noted that if something came up that would require the board to meet in August, he would ask Dr. McSpadden to let the trustees know.

**Presidential  
Search**

2.3 Chair Cramer emphasized the importance of the presidential search process, indicating that selection of the next president would likely be the most important decision the board would make in setting future direction

for the college. He noted the Presidential Search Committee would be established to create a profile of the desired candidate, to review applications, and to recommend to the board a list of the best applicants for consideration for interview. He went on to say that although the committee would be created by the board and would be guided by the board, it would be a committee independent of the board. The committee would dissolve once its recommendation had been accepted by the board, and the board would invite the best candidates to interview, conduct the interviews, and select the next president. Mr. Cramer indicated that committee composition would reflect a broad spectrum of the community and the college, and he recommended the following membership slate:

|                  |                        |                     |
|------------------|------------------------|---------------------|
| Dr. Linda Adair  | Linda Fitzhugh         | Clint Mayo          |
| Cindy Boshelle   | Dr. Holly Gunning      | James McCalister    |
| Kevin Bruner     | Karen Hanes            | Glen McDonald       |
| Ivie Burch       | Cdr. Hal Harbeson, USN | Dr. Lari Murry      |
| Denise Butler    | Lloyd Harris           | Charlotte Pierce    |
| Rex Buzzett      | Umar Karaman           | Dr. Ingrid Rachesky |
| Allen Cox        | Jerry Kelley           | Angelia Reynolds    |
| Dr. George DePuy | Rev. James Kelly       | Roy Smith           |
| Dana Dye         | Christina Kight        | Dick Stewart        |
| Dan Estes        | Col. Mark Luiken, USAF | Charles Whitehead   |
|                  | Lori Luppino           |                     |

Chair Cramer pointed out that the slate included Vice Chair Durden, who would chair the committee, as well as Trustees Butler, Cox, and Estes; and each indicated a willingness to serve. Chair Cramer expressed a desire for the board, after discussion, to approve the slate and authorize the chair to appoint additional members to achieve desired balance in the event some of the individuals on the slate were unable to serve. Following discussion, Dr. Myers moved and Mr. Estes seconded approval of the slate as presented and authorized Chair Cramer to make changes in committee composition as he deems appropriate to maintain the desired balance. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye. Vice Chair Durden commended Chair Cramer for his decision to forgo chairing the search committee, acknowledging his professionalism in recognizing the value of an independent committee that will function in an advisory capacity to the board. Chair Cramer expressed confidence in the committee.

**3. College  
People/  
Programs**

**3.1.1** Dr. McSpadden shared the fall 2006 schedule of events sponsored by the Visual and Performing Arts Division and referred to letters and newspaper articles focusing on college people and programs.

**Community  
Support**

**3.1.2** Dr. McSpadden acknowledged recent gifts to the A Legacy of Trust campaign and gave special attention to *News Herald* ads featuring the following donors and scholarships: Ferne McCoy-Brent Memorial Future

Teachers Scholarship; Coastal OB/GYN, P.A.; Joe Mills; Eva C. Walker Memorial Scholarship; and Dr. and Mrs. Ted Wilson Scholarship.

- Foundation Report**                    **3.1.3** Ms. Margie Mazur, executive director of the GCCC Foundation, reported assets were at \$22.6 million, the A Legacy of Trust totals were at \$8.2 million, and 969 scholarship applications had been received. Because the value of the scholarships had increased, scholarship offers are being made to 702 students. Ms. Mazur indicated plans were under way for the Shark's Tooth Golf Tournament and the 2007 Annual Meeting.
- Student Fees**                        **3.2.1** Dr. McSpadden shared information about 2006-07 credit student fees in Florida community colleges. He noted that fees at GCCC were among the lowest in the state.
- 2007-08 Community College Budget**                    **3.2.2** Dr. McSpadden shared a packet of information about the Florida Community College System's preliminary 2007-08 budget request. From the packet, he highlighted issues of significance to GCCC including Compression/Equalization, Enrollment Growth, Phil Benjamin Matching Program, and Educator Preparation Institutes.
- 4. Natural Sciences Building**                    **4.1.1** Dr. John Holdnak, vice president of administrative services, reported that the project to remodel the Natural Sciences Building was nearing completion. The contractor had indicated he expected to finish the project one day early. A preliminary inspection has been scheduled for July 31. Faculty members should be able to move into their offices with the beginning of the new academic year on August 7.
- Health Sciences Building**                    **4.1.2** Vice President Holdnak provided a status report on the project to remodel the George G. Tapper Health Sciences Building, indicating the project was on track and progressing well. The architect indicated the design development phase was nearing completion and construction documents would be submitted to the costing service by the end of the month. Dr. Holdnak noted that college staff and the architect had hosted a series of sessions with local healthcare providers to share plans and to seek additional input.
- Policy Revisions**                        **4.1.3** Trustees were asked to give final approval to revision of two policies: 5.165, Travel and Expenses, and 7.015, Student Records. Following discussion, Mr. Cox moved and Dr. Myers seconded final approval of the policy revisions as presented. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.
- Health Sciences Contracts**                    **4.1.4** Trustees were asked to approve agreements with Oxford Physical Therapy of Cincinnati, Ohio, and San Antonio Hospital of San Antonio, Texas. Both agreements would permit students in the college's Physical

Therapist Assistant program to obtain clinical experience in the respective facilities. Mr. Isler moved and Ms. Butler seconded approval of the agreements as requested. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**Contracts  
With  
FSU**

**4.1.5** Dr. McSpadden reported that GCCC staff members will be meeting with representatives of Florida State University Panama City Campus to discuss modifications to existing contracts for police and library services. He indicated that renewal contracts would likely come to the board at the regular meeting on September 14, 2006.

**Budget  
Amendments**

**4.2.1.1** In Dean Mercer's absence, Vice President Holdnak led review of Amendment 21 to the Restricted Current Fund of the 2005-06 budget. He noted the amendment would adjust existing Workforce Development Board funded budgets resulting from modifications to its contract. Dr. Myers moved and Mr. Cox seconded approval as requested. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**4.2.1.2** Vice President Holdnak requested approval of Amendment 22 to the Unrestricted Current Fund, which would reallocate the 2005-06 budget at yearend to allow for the transfer of funds to the Unexpended Plant Fund. Vice Chair Durden moved and Mr. Estes seconded approval of Amendment 22 as requested. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**4.2.1.3** Vice President Holdnak requested approval of Amendment 2 to the Unexpended Plant Fund, which would establish the budgets for projected student capital improvement fees and student technology fees for 2006-07. Mr. Isler moved and Ms. Butler seconded approval of Amendment 2 as requested. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**4.2.1.4** Vice President Holdnak requested approval of Amendment 3 to the Scholarship Fund, which would establish the budget for projected student financial aid fees for 2006-07. Dr. Myers moved and Ms. Durden seconded approval of Amendment 3 as requested. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**4.2.1.5** Vice President Holdnak requested approval of Amendment 4 to the Auxiliary Fund, which would establish the budgets for the GCCC Bookstore and Food Services for 2006-07. Ms. Butler moved and Mr. Isler seconded approval of Amendment 4 as requested. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**Obsolete  
Property**

**4.2.2** Trustees reviewed a listing of equipment determined to be obsolete or worthless by the property custodians, and they were asked to approve of removing the items from inventory records and disposing of them. Ms. Durden moved and Mr. Estes seconded approval of removing the items from inventory records and disposing of them. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**Financial  
and Energy  
Statement**

**4.2.3** Vice President Holdnak led review of a statement of activity in the General Current Fund for the period July 1, 2005 - June 30, 2006, as well as an energy consumption analysis and report of purchases between \$2,500 and \$25,000 during June 2006.

**Professional  
Personnel**

**4.3.1** Following review of professional personnel recommendations listed below, Ms. Butler moved and Mr. Isler seconded approval. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**Employment**

Azzati, Michele G. --- Assistant Professor (Step 13), Health Sciences Division, effective August 7, 2006 - May 6, 2007, salary of \$46,652

Broughton, Abigail N. --- Instructor (Step 3), Health Sciences Division, effective August 7, 2006 - May 6, 2007, salary of \$31,279

Erben, Julia E. --- Assistant Professor (Step 6), Language and Literature Division, effective August 7, 2006 - May 6, 2007, salary of \$39,612

Goss, Elizabeth J. --- Cheerleading Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$4,000

Hodges, Kelly C. --- Math Learning Manager, part-time, Disability Support Services, Student Services, Student Development, effective August 7, 2006 - May 6, 2007, hourly rate of \$20.34

Hunt, Christine E. --- Assistant Professor (Step 10), Health Sciences Division, effective August 7, 2006 - May 6, 2007, salary of \$44,692

Marinuzzi, Tammy L. --- Assistant Professor (Step 1), Visual and Performing Arts Division, effective August 7, 2006 - May 6, 2007, salary of \$34,959

Outlaw, Lisa A. --- Assistant Coordinator, Accounting, Business Affairs, effective August 1, 2006 - June 30, 2007, salary of \$25,286 (based on annual salary of \$27,500)

VanNette, Tara M. --- Assistant Professor (Step 2), Social Sciences Division, effective August 7, 2006 - May 6, 2007, salary of \$35,977

**Reclassification**

Butler, Susan M. --- From Associate Professor (Step 10), Educator Preparation Institute, to Instructional Coordinator, Educator Preparation Institute, Instructional Support and Lifelong Learning, effective July 1, 2006 - June 30, 2007, salary of \$60,765

Cooper, Lara C. --- From Assistant Coordinator, Nursing, to Assistant Professor (Step 8), Health Sciences Division, effective August 7, 2006 - May 6, 2007, salary of \$43,507

Dunnivant, Stephen W. --- From Coordinator, Instructional Technology, Instructional Support and Lifelong Learning, to Chair, Technology Division, effective July 1, 2006 - June 30, 2007, salary of \$74,535

Mott, Claude M. --- From Chair, Technology Division, to Assistant Professor (Step 13), Technology Division, effective August 7, 2006 - May 6, 2007, salary of \$44,405

Ruder, Martha C. --- From Assistant Professor (Step 14) to Assistant Coordinator, Nursing, Health Sciences Division, effective August 1, 2006 - June 30, 2007, salary of \$53,318 (based on annual salary of \$57,984)

**Reemployment**

Bailey, Judith B. --- Learning Manager, Student Support Services, Instructional Support and Lifelong Learning, effective August 7, 2006 - May 6, 2007, salary of \$25,012 (funded by Student Support Services grant)

Bedford, Terri A. --- Volleyball Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$6,360

Bortnick, Kristin L. --- Volleyball Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$6,360

Cox, Timothy L. --- Assistant Softball Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$1,060

Dolor, Jackson --- Assistant Basketball Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$5,000

Driskill, Stephanie F. --- Assistant Coordinator, Workforce Training Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$35,845 (funded by Workforce Investment grant)

Finley, Nicole M. --- Learning Manager, Student Support Services, Instructional Support and Lifelong Learning, effective August 7, 2006 - May 6, 2007, salary of \$21,200 (funded by Student Support Services grant)

Garman, Arifa --- Career Manager, Workforce Training Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$29,146 (funded by Workforce Investment grant)

Gonzales, Marc A. --- Assistant Baseball Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$8,600

Hair, Wilson L. --- Coordinator, Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$46,354 (funded by Workforce Investment grant)

Hardee, Faye H. --- Career Manager, Workforce Training Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$33,139 (funded by Workforce Investment grant)

Hilty, Dawn M. --- Career Manager, Workforce Training Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$25,599 (funded by Workforce Investment grant)

Hunsucker, Susan C. --- Coordinator, Financial Services, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$37,873 (funded by Workforce Investment grant)

Kizziah, Kendra B. --- Counselor, Student Support Services, Instructional Support and Lifelong Learning, effective July 1, 2006 - June 30, 2007, salary of \$35,508 (funded by Student Support Services grant)

Mead, Sandra S. --- Coordinator, Workforce Training Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$33,034 (funded by Workforce Investment grant)

Merchant, Stephen B. --- Assistant Baseball Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$2,120



Murks, Denise C. --- Coordinator, Returning Students, Student Services, Student Development, effective July 1, 2006 - June 30, 2007, salary of \$43,487 (funded by Displaced Homemakers Trust Fund)

Newberry, Robin C. --- Student Support Specialist, Student Support Services, Instructional Support and Lifelong Learning, effective July 1, 2006 - June 30, 2007, salary of \$26,818 (funded by Student Support Services grant)

Peacock, Brenton E. --- Career Manager, Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$35,437 (funded by Workforce Investment grant)

Ramsey, Cynthia G. --- Career Manager, Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$25,559 (funded by Workforce Investment grant)

Riggle, Allison M. --- Coordinator, Student Support Services, Instructional Support and Lifelong Learning, effective July 1, 2006 - June 30, 2007, salary of \$35,393 (funded by Student Support Services grant)

Swartout, Douglas R. --- Business Analyst, Small Business Development Center, Workforce Education, effective July 1, 2006 - June 30, 2007, salary of \$27,135 (funded by VBOC grant)

Thayer, Robert E. --- Assistant Softball Coach, Wellness and Athletics Division, effective July 1, 2006 - June 30, 2007, salary of \$9,540

Tison, Corrine M. --- Job Developer, Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$28,763 (funded by Workforce Investment grant)

Varnado, Roy T. --- Coordinator, College Reach Out Program, Student Services, Student Development, effective July 1, 2006 - June 30, 2007, salary of \$43,082 (funded by College Reach Out grant)

Walz, Robert J. --- Assistant Coordinator, Small Business Development Center, Workforce Education, effective July 1, 2006 - June 30, 2007, salary of \$32,950 (funded by SBDC grant)

Wood, Danella --- Assistant Coordinator, Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, salary of \$37,198

Zacchio, Tony J. --- Manager II, Small Business Development Center, Workforce Education, effective July 1, 2006 - June 30, 2007, salary of \$38,498 (funded by SBDC grant)

**DROP Exit**

Tolbert, Iva L. --- Culinary Specialist, Business Affairs, effective August 31, 2006

**Resignation**

Angel, Penny L. --- Coordinator, Gulf/Franklin Center, Student Development, effective June 30, 2006

Hilty, Dawn M. --- Career Manager, Workforce Center, Workforce Development, effective July 7, 2006

Manjarres, Tara M. --- News Director/Coordinator, WKGC, Instructional Support and Lifelong Learning, effective July 7, 2006

Register, Roxanne C. --- Coordinator, Recruitment and Retention, Educator Preparation Institute, Instructional Support and Lifelong Learning, effective June 30, 2006

Dr. McSpadden indicated rapid turnover in the Gulf/Franklin Center Coordinator position was a source of concern. He noted that appropriate staff are assessing the situation and trying to develop a strategy to eliminate suspected causes of instability.

**Career Service  
Personnel**

**4.3.2** After review of the career service personnel recommendations presented below, Mr. Estes moved and Ms. Durden seconded approval. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**Employment**

Dull, Richard A. --- Groundskeeper (Grade 6), Facilities Management, effective June 6, 2006, hourly rate of \$8.69, including educational and experiential credit

Pacheco, Cinnamon D. --- Administrative Secretary (Grade 10), Enrollment Services, Student Development, effective June 19, 2006, hourly rate of \$10.03, including educational and experiential credit

Sott, Thomas C. --- Groundskeeper (Grade 6), Facilities Management, effective June 16, 2006, hourly rate of \$8.43, including experiential credit

### **Reclassification**

Carter, Wiley G. --- From Custodian (Grade 6) to Maintenance Mechanic I (Grade 7), Facilities Management, effective July 10, 2006, hourly rate of \$9.83

Cassani, Tamara M. --- From Administrative Secretary (Grade 10), Computer Services, to Executive Secretary (Grade 12), Administrative Services, effective July 1, 2006, hourly rate of \$15.60

Mitchell, Cindy L. --- From Senior Library Assistant (Grade 9) to Distance Education Assistant (Grade 10), Library, effective July 3, 2006, hourly rate of \$12.73

Striplin, Roy B. --- From Maintenance Mechanic I (Grade 7) to Maintenance Mechanic II (Grade 9), Facilities Management, effective June 16, 2006, hourly rate of \$12.36

Warren, Morrissa A. --- From Senior Clerk Typist (Grade 9) to Administrative Secretary (Grade 10), Enrollment Services, Student Development, effective July 1, 2006, hourly rate of \$10.75

Willbanks, Charlotte M. --- From Purchasing Assistant (Grade 10) to Senior Purchasing Assistant/Buyer (Grade 11), Business Affairs, effective July 1, 2006, hourly rate of \$17.07

### **Reemployment**

Buckner, Thomas L. --- Intake Orientation Assistant (Grade 10), Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, hourly rate of \$11.06 (funded by Workforce Investment grant)

Chambers, Johnette T. --- Retention Assistant (Grade 10), Workforce Training Center, Workforce Development, effective July 1, 2006 - June 30, 2007, hourly rate of \$13.92 (funded by Workforce Investment grant)

Chappelle, Geraldine --- Secretary (Grade 9), Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, hourly rate of \$13.88 (funded by Workforce Investment grant)

Chisolm, Glenda --- Program Assistant (Grade 10), Student Support Services, Instructional Support and Lifelong Learning, effective July 1, 2006 - June 30, 2007, hourly rate of \$10.91 (funded by Student Support Services grant)

D'Aoust, Mary H. --- Returning Student Program Assistant (Grade 10), Returning Students Program, Student Services, Student Development, effective July 1, 2006 - June 30, 2007, hourly rate of \$11.61 (funded by Displaced Homemakers Fund)

Long, Kelley R. --- Intake Orientation Assistant (Grade 10), Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, hourly rate of \$12.79 (funded by Workforce Investment grant)

Merritt, Robin A. --- Senior Employment Assistant (Grade 14), Workforce Center, Workforce Development, effective July 1, 2006 - June 30, 2007, hourly rate of \$12.66 (funded by Workforce Investment grant)

Steele, Michelle E. --- Administrative Secretary (Grade 10), Small Business Development Center, Workforce Education, effective July 1, 2006 - June 30, 2007, hourly rate of \$11.06 (funded by SBDC grant)

#### **DROP Entry**

Brannon, Toby J. --- Administrative Secretary (Grade 10), Visual and Performing Arts, effective August 1, 2006

Ivey, Sandra L. --- Postal Operations Assistant (Grade 9), Business Affairs, effective July 1, 2006

#### **Resignation**

Brown, Angela M. --- Administrative Assistant (Grade 10), Distance Education, Library, effective June 30, 2006

Fitzgerald, Nicole Y. --- Head Lifeguard (Grade 6), Wellness and Athletics Division, effective July 31, 2006

Ingram, Gregory --- Groundskeeper (Grade 6), Facilities Management, effective June 21, 2006

Lewis, Linda D. --- Senior Clerk Typist (Grade 9), Lifelong Learning, Instructional Support and Lifelong Learning, effective July 21, 2006

Smith, Susanne P. --- Senior Bookkeeper (Grade 13), Business Affairs, effective June 21, 2006

#### **Ratification of Contracts**

**4.3.3** Mr. Cox moved and Ms. Durden seconded ratification of contracts signed by 42 instructors of credit courses, 35 instructors of noncredit courses, 15 special contractors, and instructors of courses included on the

Summer B Overload List totaling \$114,628.28. The vote was recorded as follows: Butler, aye; Cox, aye; Durden, aye; Estes, aye; Isler, aye; Myers, aye; Cramer, aye.

**5. Academic and Career Education**

**5.1** No Academic and Career Education matters were presented.

**Educational Support**

**5.2** No Educational Support matters were presented.

**6. Radiography Pinning Ceremony**

**6.1** Trustees were invited to the Radiography Pinning Ceremony to be held Friday, July 21, at 6 p.m., in the Student Union East Conference Center.

**Board Interaction with Councils**

**6.2** Chair Cramer indicated he had accepted an invitation to meet with college employees who are represented by Faculty Council, Coordinating Council, and Career Council during Fall Conference 2006.

**7. Adjournment**

The meeting was adjourned at 11:25 a.m.