

# AGENDA

## REGULAR MEETING DISTRICT BOARD OF TRUSTEES GULF COAST STATE COLLEGE

September 12, 2024

10 a.m.

Gulf Coast State College, North Bay Campus  
Emergency Operations Center, Room 101

### Vision

Gulf Coast State College will deliver life-changing learning opportunities and will join as a full partner in dynamic cultural and economic development of the region.

### Mission

Gulf Coast State College holds students and community of central importance. The College provides many opportunities for learning and offers a range of programs and services to help students become well-educated, productive citizens. The College is equally dedicated to collaborating with the community to help create or improve economic well-being and to offer the space of the College for social dialog, events of art and culture, and other moments that enhance our quality of life.

### 1. General Functions

- 1.1 Call to Order
- 1.2 Invocation
- 1.3 Pledge of Allegiance
- 1.4 Welcome to Guests
- 1.5 Hearing of Citizens
- 1.6 Special Presentation

### 2. District Board of Trustees

- 2.1 Trustee Comments
- 2.2 Report from Board Attorney
- 2.3 GCSC Foundation, Inc. President's Update
- 2.4 Honorary Trustee Updates
  - 2.4.1 Update from United States Navy
  - 2.4.2 Update from Tyndall Air Force Base
- 2.5 Next Meeting of the District Board of Trustees, 10 a.m., Thursday, October 17, 2024

### 3. Focus on Students and Programs

- 3.1 Student Government Association (SGA) Report
- 3.2 Program Focus: Bruce Harber, Director/Chair, North Bay Campus Programs

### 4. Consent Agenda

The items on the consent agenda are routine business, state directives, and/or compliance items and are not expected to require discussion before action. Items will be enacted by one motion. Any trustee can request a topic to be removed from the consent agenda and discussed further for separate action.

- 4.1 Approval of Minutes July 27, 2024
- 4.2 Approval of Personnel Recommendations

- 4.3 Approval of Contract Ratifications
- 4.4 Approval of Monthly and Biweekly Overloads/Adjunct Pay
- 4.5 Review and Approval of July 1, 2024 – August 23, 2024 Expenditures Report (List of all purchase orders in excess of \$500 for the prior month)
- 4.6 Final Approval of Changes to Manual of Policy
  - MOP 6.030 Personal Obligations - Update policy to remove paragraphs on Commencement (covered in the Employee Handbook and IMM 6.090) and Use of Personal Electronic Device for 2-Factor Authentication (covered under IMM 5.063).
  - MOP 6.090 College Programs and Activities - Eliminate policy as already documented in IMM 6.090 and Employee Handbook
  - MOP 6.106 Employee Drug Testing - Add F.S. 112.0455 as a Legal Authority, eliminate current web address and update link to F.S. 112.0455, and document process where Human Resources will communicate positive drug test findings to the employee by formal memo

**5. Action Agenda**

- 5.1 Recommendation of Approval of the 2024 College System Affordability Report
- 5.2 Tentative Approval of Changes to Manual of Policy
- 5.3 Recommendation of Approval of Change Order #7 to Burke Construction Group Contract for the Natural Sciences Project
- 5.4 Approval of Change Order #3 to Burke Construction Group Contract for Phase IV (Natural Sciences) and Phase V (Wellness) Parking Project
- 5.5 Recommendation of Approval of Hathaway Inn Lease Extension
- 5.6 Appointment of Trustee Committee to Review Proposals for Architects for the Nursing/Simulation Center and the Gulf/Franklin Campus Multi-Purpose Classroom and Community Emergency Shelter Space projects

**6. Informational Items**

- 6.1 Actual Year-to-Date Revenues and Expenses Compared to Budget and Prior Year
- 6.2 Update on Construction of Natural Sciences Building (*formerly known as STEM*)
  - 6.2.1 College Staff Building Progress Report and Budget Summary
  - 6.2.2 Builder's Update
  - 6.2.3 Direct Materials Purchases Summary
- 6.3 Lodging of the 2023 Gulf Coast State College Operational Audit (AG Report No. 2025-006)
- 6.4 President's Report

**7. Good of the Order**

- College Fair – Thursday, September 12, 2024, 6:00 – 8:00 p.m. in the Student Union East Cafeteria on the Panama City Campus
- Made in Greece X, September 13 – October 11, 2024, Amelia Center for the Arts. Reception: 9/13/2024 5-7 p.m.
- Gulf Coast State College Athletic Events: Website: <https://www.gathletics.com>

**8. Adjournment**